

## Conversion of GPO's Historic Shelf List



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The U.S. Government Printing Office (GPO) has contracted with Progressive Technology Federal Systems, Inc. (PTFS) to acquire bibliographic metadata transcription services for the estimated 600,000 non-OCLC cataloging cards in its million card historic shelf list. These cards contain brief bibliographic metadata captured as part of the cataloging activities of the Cataloging and Indexing Program and the Federal Depository Library Program (FDLP) from approximately the 1870's through October 1992.

GPO is working with PTFS to convert the bibliographic metadata on these cards into machine-readable records in MARC21 format so they can be loaded into GPO's Integrated Library System (ILS) and made accessible to the public through the Catalog of U.S. Government Information (CGP). This work will be performed in a phased approach. Each phase will be complete over four option years after the initial phase is completed in May 2009. The later phases may not be required depending on the priorities set by Library Technical Information Services (LTIS).

The initial phase will concentrate on the conversion of 100,000 shelf list cards, both monographs and serials. PTFS is digitizing the shelf list cards and creating PDFs of each card. Using the PDF images, PTFS will convert the text on the cards into MARC21 records. The newly created records will contain at least the same level of bibliographic description as the original shelf list card. GPO is also acquiring the PDF images of the cards. The images will be stored offline for preservation purposes.

### **Current Status**

PTFS has transcribed MARC21 records for a test batch of shelf list cards. A quality assurance team in LTIS is currently reviewing the records and providing feedback to PTFS. Once the quality assurance process is completed, the records will be loaded into the ILS and will be made accessible to the public through the CGP. They will be identifiable by the word "PTFS" in a 955 field. Federal depository libraries will be able to retrieve these records for their own use via Z 39.50 access. LTIS is exploring other options for record distribution.

### **Description of Records**

At least two access points will be created for each shelf list card converted to MARC. The assignment of one high-level subject headings and one corporate name authority heading is mandatory. Corporate authority names will be assigned based on the SuDoc class if there is no corporate name on the card. The inclusion of personal names and series information is mandatory only if that information is included on the shelf list card. Records for serial titles will also contain holdings information. As GPO does not have a

collection of materials distributed through the FDLP, the MARC21 records are brief and contain only the information that was on the shelf list card.

### **SuDoc Number Ranges Being Converted**

LTIS has sent shelf list cards in the following Superintendent of Documents classification number ranges to be converted. Please keep in mind that GPO's shelf list is not completed so not all publications distributed are represented by a shelf list card.

A 13.31: through A 21.7/2:	P 1.52:(CT) through P 1.10/9:W 27
A 77.101: through A 77.312:E-696	PREX 2.3:(nos.) through PREX
C 3.163: through C 3.164:	2.8/2:990
C 3.186:P-27/ through C 3.186:P-28/	S 1.2: through S 1.2:SO 8/14
C 21.3/2:291/rev. 1 through C	SE 1.1:(date) through SE 1.7:R 26
31.209:26/8/amdt 1	SI 2 through SI 6.9:R 29
CR 1 through CR 1.16:982	T 1.2:(CT) through T 1.3/a:R 32
D 215 through D 222.9:50-10-65	T 66.1:(date) through T 68.120:982
D 301.7:(nos.) through D 301.7:900-2/3	TC 1.1:(date) through TC 1.39/TA-406-
EP 1.9:(date) through EP 1.17:530-F-92-	6
014	TD 4.6/2:(CT) through TD
FIS 1.1:(date) through GA 1.5/2:T-	4.8/2:4800.2A
AFMD	TD 4.309:15 through TD 4.509:75-138
GA 1.5/2:T-RCED-90-72 through GA	Y 1.2: through Y 1.2:975/76
1.13:Y 8	Y 3.EX 1/3: Y 3.F 31/8:16
GP 1.1:(date) through GP 3.9/36:(edition	Y 3.J 66:13
nos.)	Y 4.AD through Y 4.AS
GS 1.4/3:(nos.) through GS 2.7/41:pt	Y 4.AB 6/2:A through Y 4.AR 5/2-15
2/982-83	Y 4.AR 5 through Y 4.AR 5/3:88/CAL.8
GS 2.8/3:(nos.) through GS 2.8/5:ZZ-T-	Y 4.B 22/1:F through Y 4.B 22/1:Z
00381g	Y 4.B 63/1:A through Y 4.B 63/1:Z
GS 4.10/2:(nos.) through GS 4.20/2:M	Y 4.EC 7:A through Y 4.ED 8/1:Y 8/20
805	Y 4.F 76/1:AC through Y 4. F 76/1:EX
HE 3.22/2:(CT) through HE 3.60/2:979	Y 4.IN 8/3:AC 2 through Y 4.IN 8/4:92-
HH 1.6/6:4710.1(ch.3) through HH 9	No.
FS 3.201: through HE 17.647:975/1 to	Y 4.IN 8/13:
976/1	Y 4.IN 8/14:AR 5/pt. 1 through Y 4.IN
I 1.1:(date) through I 1.2/a:(CT)	8/14:95-39
I 27.2:D 16 through I 28.22:9386	Y 4.IN 8/15:AR 5/pt. 1 through Y 4.IN
I 28.28/2: through I 28.37:989/V.3	8/20-100-11
I 28.37/a:C 468/2/988 through I	Y 4.L 41:L 41 through Y 4.M 53:SU 7
28.128/2:990	Y 4.UN ½ through Y 4.V 64/3:EX 3
IC 1.1:(date) through ICA 1.16:W 89/2	Y 4.W36:M 31/2 through Y 4.M 36:Z
J 1.5:(v.nos.) through J 1.7:	6/2
J 21 through J 21.11/2:2984	Y 7.1:(Ct) through Y 8.
L 2.6:(v.no.) through L 2.6/a 10:18	
LC 1. through LC 1.6/5:16	
LC 5.1: through LC 14.121:(nos.)	
P 1.2:(date) through P 1.10/8:992/v. 1-2	